



MEETING OF THE BOARD OF DIRECTORS

**Thursday, January 27, 2022, 5:00 p.m.
300 Medical Drive, Hampton, VA 23666**

- Present:** Mrs. Venerria Thomas, Board Chair presiding; Mr. Thomas Morehouse III, Treasurer; Mrs. June Owens, Secretary; Ms. Ann Abdullah; Mrs. Bea Dahlen; Ms. Madonna Flores; Mrs. Susan Harris; Dr. Elva Williams Hunt; Mrs. Nosuk Kim; Mrs. Gisele Russell; and Mrs. Mary Stewart.
- Staff:** Mrs. Natale Christian; Dr. Daphne Cunningham; Mrs. Sherry Hunt; Mrs. Raymona Barnes; and Mrs. Jae Hee Jackson.
- Guest(s):** Congressman Robert C. Scott; John Sarvay

CALL TO ORDER

Members of the Board, Guests, and Staff were welcomed to the Meeting of the Board of Directors for the Hampton-Newport News Community Services Board (H-NNCSB) by Mrs. Venerria Thomas, Board Chair, who called the meeting to order at 5:00 p.m. on January 27, 2022.

REMARKS OF THE CHAIR

In her remarks, Mrs. Thomas welcomed the Members of the Board of Directors and noted Mr. Steven Bond advised us he would not be present due to planning meetings due to the weather emergency. Then she introduced Congressman Bobby Scott, who was in attendance to present a special presentation in recognition of the Agency's 50th Anniversary.

Congressman Scott expressed his appreciation for all of the good work of the Hampton-Newport News Community Services Board. He recalled the early history of the Agency and the reason it was set up, namely to provide services in local communities. In December 2021 the Agency was mentioned in the official Congressional Record and commended for the good job done over the 50 years, as he presented the award to Mrs. Christian and Mrs. Thomas.

Mrs. Christian thanked Congressman Scott for the recognition as well as his

ongoing support of the CSB. She noted some examples of his support of the Agency's various programs and thanked him again for his support. Mrs. Thomas added her thanks as well.

Next, Mrs. Thomas asked Mrs. Christian to introduce any guest or staff members in attendance. Mrs. Christian introduced and welcomed the staff who were present as well as Mr. John Sarvay from Floricane.

**Members of the
Public and
Other Guest(s):**

None

**PUBLIC
COMMENT
ACTION ITEM**

No Public Comment

A-1.

Board Approval of the Minutes of the Board of Directors Meeting held on December 16, 2021

Background

The Minutes of the Board of Directors Meeting held on December 16, 2021 were included in the Board Package on pages 34 through 40.

Action

There being no discussion or comments, the Minutes of the Board of Directors Meeting held on December 16, 2021 were approved as presented.

A-2.

Budget, Finance and Audit Committee Recommendation to approve Proposed Budget Planning Assumptions for FY2023

Background

At the beginning of each year, Members of the Budget, Finance and Audit Committee review the Proposed Budget Planning Assumptions and Budget Development Calendar received from staff for the next fiscal year of the Agency. Staff will provide Members of the Committee with the Planning Assumptions and Development Calendar at their next meeting to be held on Monday, January 24, 2022. Upon review and consensus, Members of the Budget, Finance and Audit Committee will seek Board approval of the FY2023 Proposed Budget Planning Assumptions and Budget Development Calendar at the next meeting of Members of the Board of Directors scheduled for Thursday, January 27, 2022.

Action

There being no discussion or comments, the Budget, Finance and Audit Committee recommendation for Board Approval of proposed budget assumptions for FY2023 and budget timeline was approved as presented.

A-3.

Budget, Finance and Audit Committee Recommendation to approve Temporary Rate Increase for Select Home and Community Based services

Background

Department of Medical Assistance (DMAS) approved a temporary rate increase of 12.5% for select Home and Community Based services for fiscal year 2022.

Action

Approval of retroactive temporary rate increase of 12.5% for Home and Community Based Services effective July 1, 2021 – June 30, 2022 in accordance with the Acts of Assembly, 2021 Special Session II, Item E.1. Claims will be billed to eligible Managed Care Organizations (MCO), Behavioral Health Services Administrator Magellan and Department of Medical Assistance (DMAS) at the higher rate during this timeframe.

There being no discussion or comments, the Budget, Finance and Audit Committee recommendation for Board Approval of proposed temporary rate increase was approved as presented.

A-4.

Budget, Finance and Audit Committee Recommendation to approve Title VI Plan and Procedures Update

Background

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of Federal-aid recipients, sub-recipients, and contractors whether those programs and activities are federally funded or not.

The Federal Transit Administration (FTA) places emphasis on Title VI issues, including providing meaningful access to persons with Limited English Proficiency. Recipients of public transportation funding from FTA and the Virginia Department of Rail and Public Transportation (DRPT), which include the Hampton-Newport News Community Services Board (H-NNCSB), are required to assure that policies, programs, and practices ensure that federal and state transit dollars are used in a manner that is nondiscriminatory as required under Title VI. H-NNCSB Staff have updated the Title VI plan, which assures ongoing compliance with DRPT requirements. This plan will be updated periodically to incorporate changes and additional responsibilities that may arise

Action There being no discussion or comments, the Budget, Finance and Audit Committee recommendation for Board Approval of proposed Title VI Plan and Procedures Update was approved as presented.

A-5. Strategic Planning Committee Recommendation to approve Proposed Strategic Plan for 2022-2026

Background As reported to Members during the Board of Director’s Meeting held on December 2021, the new Strategic Plan will be presented for Board Action at our next meeting scheduled for Thursday, January 27, 2022. Once approved, the new Plan will be provided to individuals served and their families, staff, CSB stakeholders and community partners. It will also be posted on the CSB website. For your review, a copy of the document will be forward to Members of the Board “under separate cover” in preparation for action to be taken at the Board of Directors meeting.

Mr. John Sarvay and Mrs. Sherry Hunt provided a summary presentation of the Strategic Plan to the Board of Directors. They outlined the five main strategic focus areas and described how the focus areas would help the Agency engage with other community services and clients.

Action There being no discussion or comments, the Strategic Planning Committee recommendation for Board approval of the new Strategic Plan was approved as presented.

**STANDING BOARD
COMMITTEE REPORTS**

**Budget, Finance
and Audit**

Mr. Thomas Morehouse, Committee Chair, reported that members of the Budget, Finance and Audit Committee met on Monday, January 24, 2022 at 4:00 p.m. via Zoom virtual meeting. During the meeting, Mrs. Raymona Barnes, Chief Financial Officer, presented the Financial Statements – Operating Results through November 30, 2021.

In addition to the three action items, Committee Members were provided an overview of the Financial Statements for H-NNCSB, Hampton-Newport News Community Services Board Property Company, Inc. (PCI), Share-A-Homes of the Virginia Peninsula (SAH), and the Balance Sheet for Trust for Disabled Persons (TDP).

Next, Mrs. Barnes noted the Agency’s current fiscal position is still strong with unutilized line of credit and operating reserves. She reported in the Aging Report there have been some delays in the collection process and the Finance team has been working diligently to resolve the issues.

Department of Medical Assistance (DMAS) approved a temporary rate increase of 12.5% higher rate for select Home and Community Based services, which will provide additional revenue for the Agency. Payers will also reprocess claims and reimburse at the higher rate for services provided from July through October 2021.

Mrs. Barnes also reviewed the divisional net income through November and provided details on the balance sheets and income statements for H-NNCSB, PCI, SAH, and TDP.

Strategic Planning

Ms. Madonna Flores, Committee Member, reported that members of the Strategic Planning Committee met on Tuesday, December 7, 2021 at 3:30 p.m. via Zoom virtual meeting.

Mr. John Sarvay will attend the Board of Directors meeting to provide a summary presentation of the Strategic Plan.

Ms. Flores thanked the Strategic Planning team and Floricane for their hard work on the Strategic Plan.

At the Board of Directors meeting, Mrs. Sherry Hunt provided brief remarks on the implementation plan of the Strategic Plan 2022 – 2026. She stated she will work with Floricane to and establish the implementation framework. The plan is for this to be a living and breathing document over the next five years. All progress will be reported to the Strategic Planning Committee.

Mrs. Hunt thanked not only the Strategic Planning work group and Committee but also Mrs. Christian for her guidance throughout the process.

Mrs. Christian thanked the guidance of John Sarvay and Floricane and stated she appreciated the third party perspective as staff, we sometimes get bogged down in details. She added she looks forward to working on the implementation phase.

There being a comment from Mrs. Nosuk Kim, she praised the Strategic Plan for being clearly stated so everyone can read and understand it. Mr. Sarvay noted that though the Strategic Plan may appear slim, there is an incredible amount of work that will be done by the staff to implement the plan.

Community Relations and Governmental

Affairs

Mrs. Dahlen reported that members of the Community Relations and Governmental Affairs Committee held a meeting on Monday, January 24, 2022, at 4:30 a.m. via Zoom virtual meeting.

Mrs. Christian advised Committee Members that she had an opportunity to meet the new Secretary of Health and Human Resources, Mr. John Little, and the new Commissioner of the Department of Behavioral Health and Developmental Services (DBHDS), Mr. Nelson Smith, at the virtual VACSB conference held earlier in January. Mrs. Christian noted the new executives were both very positive and made encouraging remarks about working together with CSBs to improve the behavioral health system and community based services.

Next, Mrs. Christian noted there were a number of Bills that have been put forth regarding behavioral health. Two noteworthy ones pertain to the Marcus Alert and a proposed combining of DMAS and DBHDS into one entity.

The Agency is slated to roll out the Marcus Alert Co-Responder Model in 2023. However, the proposed Bill would make the Marcus Alert plan optional for localities instead of mandatory. More information will be provided as it becomes available.

The Committee discussed the Bill introduced by Senator Dunnivant that would combine DMAS and DBHDS into one entity. We requested Mrs. Hunt provide updates at our next Committee meeting in order to develop our advocacy and political engagement plans.

Mrs. Dahlen noted both VACSB and NAMI provide weekly legislative updates on current Bills and staff will distribute information as updates become available. Mrs. Christian stated we should continue our legislative advocacy and meetings with legislators. She advised of the upcoming VACSB virtual advocacy days in February and the plan for the Committee to participate.

Regarding the Crisis Receiving Center (CRC), Mrs. Christian advised that Staff have been meeting with Sentara about the property on Marcella Road. She also advised that the Agency's funding request for the CRC from the Hampton City Council was approved, however, details about the amount and timing of fund disbursement is not known at this time.

Dr. Cunningham provided an update on COVID-19. She reported that, similar to the community, there has been an increase in the number of positive cases among CSB Staff in December and January. From zero cases in November, currently there are 50 positive cases as of late January and there were 30 cases in December. The vaccine mandate has been rolled out

and 89% of Agency Staff have been vaccinated. There will be weekly testing administered by Agency staff for those approved for religious or medical exemptions. The Agency is continuing to encourage staff to follow safety precautions by wearing masks and social distancing.

Mrs. Russell shared with the Committee that Congressman Scott would attend the upcoming Board of Directors meeting to present Words of the Record, an official notice in the House of Representatives that celebrates the H-NNCSB's 50 year anniversary. Both Mrs. Dahlen and Mrs. Christian thanked Mrs. Russell for her efforts with this recognition.

The next Community Relations and Governmental Affairs Committee meeting will be in February, with a date to be determined soon.

There being a comment from Mrs. Stewart, she added her thanks to Mrs. Russell for her work in bringing Congressman Scott to the Board meeting as well as in the Congressional Record.

EXECUTIVE DIRECTOR UPDATE

Mrs. Thomas referred the Board Members to the Information Items in the Board packages on pages 6-9 and Administrative Program Highlights on pages 10 through 33.

Next, Mrs. Christian again thanked everyone who reported at this meeting. There was quite a lot of work done in the Committees this month. She also thanked the Finance team in advance for the upcoming work on the budget for FY2023. Mrs. Christian noted the increase in COVID-19 cases is a concern and the Agency plans to hold vaccination clinics on campus for employees, clients, and Board Members. More information will be shared on the schedule.

Mrs. Thomas thanked Mrs. Christian for her update.

ADJOURNMENT There being no additional business to be discussed, the Meeting of the Board of Directors for the Hampton-Newport News Community Services Board adjourned at 5:54 p.m.

Mrs. Venerria Thomas
Board -Chair

Mrs. June Owens
Secretary

*Submitted by
Jae Hee Jackson*