



MEETING OF THE BOARD OF DIRECTORS

Thursday, June 21, 2018, 5:00 p.m.

CSB Campus Board Room
300 Medical Drive
Hampton, VA 23666

Board Officers

Wanda Rogers, **Chair**

Thomas F. Morehouse, III, **Vice Chair**

Pixie Killebrew, **Treasurer**

Beatrice V. Dahlen, **Secretary**

Members of the Board of Directors

Golden Bethune-Hill	Arva Davidson
James Gray, Jr.	June R. Owens
Sheriff B.J. Roberts	Morgan Russell
Turner M. Spencer	Mary L. Stewart
Timothy L. Supler	Venerria Thomas
Elva Williams Hunt	



V i s i o n

The Hampton-Newport News Community Services Board is the premier provider of behavioral health and intellectual and developmental disability services. We are recognized throughout Virginia for our leadership, excellence and commitment to service. We earn this distinction by creating a community where people can find their own strength and become self-determining.

M i s s i o n

To provide a comprehensive continuum of services and supports promoting prevention, recovery, and self-determination for people affected by mental illness, substance use, and intellectual and developmental disabilities, and advancing the well-being of the communities we serve.



Strategic Planning Goals (2017 - 2021)

Strategic Objective #1

Continue to develop the administrative systems and service array necessary to maintain and further Hampton-Newport News Community Services Board's reputation as THE premier provider in the context of the changing Virginia's behavioral health system.

Strategic Objective #2

Pursue further revenue diversification and expansion of services, supports and prevention activities so that Hampton-Newport News Community Services Board can improve the quality of life for the individuals, families and communities we serve.

Strategic Objective #3

Celebrate and communicate the Hampton-Newport News Community Services Board's performance and reputation as a center of excellence and center of influence, through on going engagement of the community we serve.

INDEX

HAMPTON-NEWPORT NEWS COMMUNITY SERVICES BOARD MEETING OF THE BOARD OF DIRECTORS

Thursday, June 21, 2018 - 5:00 p.m.

<u>Documents</u>	<u>Page #</u>
<i>Cover Letter</i>	1
<i>Agenda</i>	2
<i>Action Items</i>	3-6
<i>Consideration Item</i>	6
<i>Information Items</i>	6-7
<i>Program Highlights</i>	7-13
<i>Enclosures</i>	
- - - A-1. <i>Minutes of the Meeting of the Board of Directors Meeting Scheduled on April 26, 2018</i>	14-26
- - - <i>Board Planning Calendars</i>	27
<i>Red Folder Items</i>	
- - - A-4. <i>FY18 Executive Director Performance Appraisal Report (<u>Confidential</u>)</i>	
- - - A-5. <i>FY19 Executive Director Employment Agreement (<u>Confidential</u>)</i>	
- - - A-6. <i>H-NNCSB Property Company, Inc. Board Member Listing</i>	
- - - <i>Dept. of Behavioral Health & Developmental Services (DBHDS) - Health Trends</i>	
- - - <i>Media Articles</i>	



DATE: June 14, 2018
TO: Members of the Board of Directors
FROM: Natale Christian, Executive Director
SUBJECT: **Meeting of the Board of Directors – June 21, 2018, at 5:00 p.m.**
CSB Campus Board Room, 300 Medical Drive, Hampton, VA

Greetings Members of the Board:

As we close out this Board year with the June meeting, I'd like to thank Members of the Board for a strong, productive year. We look forward to culminating this year's successes and challenges during our Board Retreat in August. This next fiscal year will have its own set of challenges, but also great opportunities with Medicaid Expansion. As you know, 61% of our budget relies upon insurance billing and while we served close to 5000 uninsured last year, we are very optimistic about the long term impact of Medicaid expansion. Our Executive Leadership Team will spend some time on planning and program development over the summer months.

With regard to Standing Board Committee meetings during the month of June, please be advised that Members of the **Strategic Planning Committee** held their biannual meeting on **Wednesday, June 6th**, at **4:30 p.m.** Moreover, Members of the **Budget, Finance, and Audit Committee** are scheduled to meet on **Monday, June 18th**, at **4:00 p.m.**, to address the recently released FY19-FY20 Performance Contract; and, on the same date, Members of the **Community Relations / Governmental Affairs Committee** are scheduled to meet at **4:30 p.m.** Please remember that Standing Board Committee meetings are open to all Members of the H-NNCSB Board of Directors.

For the review and consideration of the Board of Directors, attached please find the Agenda and Package for the **Board of Directors Meeting** of the **Hampton-Newport News Community Services Board** scheduled on **Thursday, June 21, 2018**, at **5:00 p.m.** We look forward to seeing you at the Meeting.

NWC:gvm
Enclosures

MEETING OF THE BOARD OF DIRECTORS

Thursday, June 21, 2018, 5:00 p.m.
CSB Campus Board Room

A G E N D A

1. **Call to Order**
2. **Remarks of the Chair**
 - Introduction of Guests
 - Other Remarks
3. **Public Comment Period**
4. **Action Items**
 - **A-1** Minutes of the Board of Directors Meeting of May 24, 2018
 - **A-2** FY19 Performance Contract
 - **A-3** FY19 Proposed Slate of Officers
 - **A-4** FY18 Executive Director Performance Appraisal
 - **A-5** FY19 Executive Director Annual Agreement
 - **A-6** H-NNCSB Property Company, Inc.
 - **A-7** FY19 Board of Director Meeting Dates
5. **Standing Board Committee Reports**
 - Strategic Planning Committee
 - Budget, Finance and Audit Committee
 - Community Relations / Governmental Affairs Committee
6. **Consideration Item**
 - **C-1** FY19 Board of Director Annual Retreat
7. **Information Items**
 - **I-1** STEP Virginia
 - **I-2** Medicaid Expansion
8. **Program Highlights**
9. **Adjournment**

ACTION ITEMS

June 21, 2018

A-1. Minutes of the Board of Directors Meeting of May 24, 2018

Issue: Board approval of the Minutes of the Board of Directors Meeting held on Thursday, May 24, 2018.

Background: Minutes of the Meeting held on May 24, 2018, are included in the Board Package for review by Members of the Board of Directors.

ACTION: Board approval of the Minutes of the Board of Directors Meeting held on May 24, 2018.

Enclosure: Minutes of the Board of Directors Meeting held on May 24, 2018.

A-2. FY19-FY20 Community Services Performance Contract

Issue: Board Approval of the FY19-FY20 Community Services Performance Contract.

Background: For over 18 years Performance Contracts between CSBs and the Department of Behavioral Health and Developmental Services (DBHDS) have been required and serve as performance and accountability documents between the State department and CSBs for the localities served. The Community Services Performance Contract includes the standard contractual scope of services and responsibilities of CSBs and the DBHDS. It describes the values, roles and responsibilities of the three operational partners in the public services system: CSBs, State facilities, and the DBHDS. The Performance Contract is required to be approved annually by the Board of Directors as well as the localities.

As Members are aware in accordance with their review of the FY19 Proposed Budget, Members of the **Budget, Finance and Audit Committee** also have the task of reviewing funding revisions identified by staff in the FY19-FY20 Community Services Performance Contract with the DBHDS for submission to Members of the Board of Directors for their approval.

ACTION: Board approval of the FY19-FY20 Community Services Performance Contract with the Department of Behavioral Health and Developmental Services.

A-3. FY19 Proposed Slated of Officers

Issue: Nomination & Selection Committee Recommendation of the FY19 Proposed Slate of Officers.

Background: Each year, one of several responsibilities of Members of the Nomination and Selection Committee is to prepare a Slate of Officers for Board Member consideration for the next fiscal year. As reported to you at the May Meeting of the Board of Directors, during its last meeting held on Thursday, May 17, 2018, Members of the Nomination and Selection Committee developed the names of Members for its FY19 Proposed Slate of Officers to be considered by Members of the H-NNCSB Board of Directors. The FY19 Proposed Slate of Officers presented at the May meeting of the Board was as follows:

- Mr. Thomas Morehouse, Chair
- Mrs. Venerria Thomas, Vice Chair
- Mr. Timothy Supler, Treasurer
- Mrs. Beatrice Dahlen, Secretary

For your information, while additional Board Member nominations for the FY19 Slate of Officers may be provided during the Board of Directors Meeting scheduled later this month on Thursday, June 21, 2018, please be advised that **Members of the Board must approve the FY19 Slate of Officers at the June Meeting of the Board of Directors.**

ACTION: Board approval of the FY19 Slate of Officers.

A-4. FY18 Executive Director Performance Appraisal

Issue: FY18 Executive Director Performance Appraisal completed by Members of the Nomination and Selection Committee for the Hampton-Newport News Community Services Board.

Background: At a meeting held on April 12, 2018, Members of the Nomination and Selection Committee concluded their annual performance appraisal of Mrs. Natale Christian, Executive Director, as required by the *Code of Virginia*. If Members will remember, the performance appraisal was completed using both Mrs. Christian's Self-Appraisal and the Performance Appraisal Tool approved by the Dept. of Behavioral Health and Developmental Services.

Please be advised that a copy of the *Confidential Performance Appraisal Report* will be provided to Members of the Board of Directors for review at the June Meeting of the Board. Moreover, if additional discussion of the Performance Appraisal of the Executive Director is needed, Members of the Board shall proceed into Closed Executive Session.

Action: Approval of the Nomination and Selection Committee's Confidential Evaluation of Mrs. Natale Christian, Executive Director.

RED FOLDER ITEM: Executive Director Performance Appraisal Report (*Confidential*).

A-5. FY19 Executive Director Employment Agreement

Issue: Approval of the FY19 Executive Director Employment Agreement.

Background: In addition to the annual Executive Director Performance Appraisal, Members of the Nomination and Selection Committee, at its meeting on April 12, 2018, reviewed the current Employment Agreement and developed a Proposed FY19 Employment Agreement for our Executive Director, Mrs. Natale Christian. A copy of the Proposed FY19 Employment Agreement will be provided to Members of the Board of Directors for review at the June Meeting of the Board. Moreover, if additional discussion is needed, Members of the Board shall proceed into Closed Executive Session.

ACTION: Board approval of the Proposed FY19 Employment Agreement of Mrs. Natale Christian, Executive Director.

Red Folder Item: Copy of the Proposed FY19 Employment Agreement of Mrs. Natale Christian, Executive Director.

A-6. H-NNCSB Property Company, Inc.

Issue: Board Approval of New Directors to the H-NNCSB Property Company, Inc.

Background: In compliance with the H-NNCSB Property Company, Inc. Board By-Laws, Directors of the corporation shall be elected by Members of the Board of Directors for the Hampton-Newport News Community Services Board. To that end, at its meeting held on October 19, 2017, Members of the H-NNCSB Property Company, Inc. sought to recommend for approval to their Board of Directors, Mr. Leroy Branch, former H-NNCSB Board of Director, and Ms. Alethea Lambert, H-NNCSB Peer Recovery Coordinator. At this time, the names of these individuals are being submitted for approval by Members of the Board of Directors for the Hampton-Newport News Community Services Board.

ACTION: H-NNCSB Board of Director approval of the names of Mr. Leroy Branch and Ms. Alethea Lambert to the H-NNCSB Property Company, Inc.

Red Folder Item: Copy of H-NNCSB Property Company, Inc. Board Member Listing.

A-7. FY19 Board of Directors Meeting Schedule

Issue: Adoption of the FY19 Board of Directors Meeting Schedule.

Background: For planning purposes, Members of the Board of Directors are requested to adopt a Meeting Schedule at the June Meeting of the Board. Please be advised that Members of the Board of Directors have agreed to hold regular meetings on the fourth Thursday of each month at 5:00 p.m. except as adjusted for Hampton-Newport News Community Services Board and/or religious holidays. Please note that monthly Board of Directors Meetings for the Hampton-

Newport News Community Services Board are generally not held during the months of July and August, with the exception of the **Annual Board Retreat**.

For your information, the FY19 Board of Directors Meeting schedule is proposed as follows:

September 27, 2018	January 24, 2019	May 23, 2019
October 25, 2018	February 28, 2019	June 20, 2019 *
November 15, 2018 *	March 28, 2019	
December 20, 2018 *	April 25, 2019	

Note: The (*) depicts Board of Director Meeting dates proposed earlier in the month.

ACTION: Board Adoption of the FY19 Board of Directors Meeting Schedule.

CONSIDERATION ITEM

C-1. FY19 Board of Director Annual Retreat

Issue: FY19 Board of Director Annual Retreat.

Background: During the May 24, 2018, Meeting of Members of the Board of Directors for the Hampton-Newport News Community Services Board, Members were provided a slot of time to decide when they would like to hold their Board of Directors Retreat to kick off Fiscal Year 2019. Since the May Meeting of the Board, the morning of **Wednesday, August 15, 2018**, has been recommended for Board Member consideration.

ACTION: Board of Directors are asked to be prepared to confirm a date for the FY19 Board of Directors Annual Retreat at the June Meeting of the Board.

INFORMATION ITEMS

I-1. STEP Virginia

Issue: In order to meet the needs of the individuals served, we must offer more immediate access to services. The Same Day Access model is nationally recognized and ensures that individuals seeking services are assessed and linked to appropriate services in a timely manner.

Background: The *System Transformation, Excellence and Performance in Virginia* (STEP Virginia) model was designed to assure more consistency of services provided by CSBs across the Commonwealth. Through a collaboration between the Virginia Association of Community Services Boards (VACSB), and the Department of Behavioral Health &

Developmental Services (DBHDS), STEP Virginia is a system-wide transformation effort, and the recommendation of the Deeds Commission / SJ47 Committee. This model promotes improved access to screening, assessment, and treatment.

Update: Staff continue to train and plan for Same Day Access which will be implemented in September of this year. Clinicians are currently participating in a pilot conducting collaborative documentation which is a core component of Same Day access, as well as reviewing and revising policies that will impact the process. A detailed overview of Same Day Access will be provided during the Board Retreat in August 2018.

I-2. Medicaid Expansion

Issue: Medicaid and affordable healthcare are vitally important to individuals served by Community Services Boards.

Background. Approximately 60% of individuals accessing services at the Hampton-Newport News Community Services Board (H-NNCSB) depend on Medicaid for these services. Last year, the H-NNCSB also served over 4,000 uninsured individuals. This cannot be sustained without insurance revenue.

Update: Medicaid Expansion has been approved by the General Assembly and the budget was signed by Governor Northam on June 7, 2018, providing insurance to an additional 400,000 Virginians.

PROGRAM HIGHLIGHTS - ADMINISTRATIVE DIVISION

HUMAN RESOURCES **Kimberly Thompson, Director**

Strategic Initiative #1G: *Continue to invest in staff development resources to ensure the Hampton – Newport News Community Services Board retains its position as an employer of choice and center of excellence in providing behavioral healthcare services.*

1. Human Resources

- The Human Resources department is committed to filling vacancies with highly qualified candidates. During the months of April and May, there were 28 new hires; 17 full-time and 11 part-time. The new hires by division included 3 for ARTS, 4 for Adult Clinical Services, 1 for Crisis Services, 12 for Developmental Services, 3 for Medical Services/Adult Outpatient Services, and 5 for Youth and Family Services.
- In 2017 the General Assembly pass a bill authorizing the Board of Counseling to register QMHP's. "Qualified mental health professional or QMHP" means a person who by education and experience is professionally qualified and registered by the board to provide collaborative mental health services for adults or children. HR will be holding educational sessions for the staff on QMHPs. The agency will be covering the initial

registration cost for employee who current position require a QMHP. Other staff will be encouraged to register if they meet the qualifications for their own credentialing.

2. Training Services

- On May 17th, Human Resources, Training Services and Financial Services held a Supervisor Training. There were 46 supervisors and managers in attendance.
- 8 New Employee Orientation sessions were conducted during this period for 32 new staff
- 4930 online courses were completed by staff.
- 26 unique classroom courses were offered with 740 staff attending.
- 3 Mental Health First Aid classes were offered with a total of 32 trained. This is a grant funded training to help educate the community on Mental Health.

3. Committee Updates

- **Wellness Committee:** The Wellness Committee met in May for our first formal committee meeting of the year. We have 12 members on the committee representing all the programs within the CSB. For 2018, 4 of the 12 members are new to the committee. We discussed interests among the committee to promote overall wellness throughout the agency. The Wellness Incentive for 2018 continues. As of May 23rd, we have awarded 20 staff members with the \$50 wellness incentive pay for having an annual preventative exam.
- **Clinical Supervision Committee:** Our Clinical Supervision Peer Consultation Group (CSPCG) continues to meet every 6 weeks. Our last meeting on May 30th had 13 licensed staff in attendance. We plan to incorporate a 20 to 30 minute presentation each meeting that is relevant to clinical supervision. The remainder of the meeting is open discussion.

On April 12th we hosted a Clinical Supervision Appreciation lunch. There were 23 licensed staff in attendance. The staff enjoyed Olive Garden lunch. We also discussed clinical supervision updates: number of those receiving supervision by our licensed staff, and those waiting to sit for their exam; policy review, challenges and questions and answers.

COMMUNICATIONS & BUSINESS DEVELOPMENT

Sherry Hunt, Director

Strategic Initiative #2A: *Develop and expand marketing, public relations, grant writing and advocacy functions within H-NNCSB.*

- ❖ ***Develop and expand marketing, market research, and branding functions within H-NNCSB.***
 - On April 3, 2018, met with Alicia Gaston from the Quality Management division to discuss the agency's marketing policy and to provide guidance on what the policy should include going forward.
 - Facilitated the agency's participation in the 2018 Community Empowerment Fair and AKA/NAMI Awareness Day held on April 28, 2018, at Heritage High School and attended event as a representative of the agency.

❖ *Develop and expand Web site, social media and brochures/publications.*

- Held Social Media Task Force committee meeting on April 6, 2018, to finalize the proposed Social Media policy for legal review and for presentation to the Executive Leadership Team.
- Held Social Media Task Force committee meeting on May 31, 2018, to discuss recommendations from the ELT on the Social Media Policy and incorporate the necessary changes.

❖ *Develop and expand public relations and communications functions within H-NNCSB.*

- Participated in the planning of the H-NNCSB Opioid Symposium held on April 18, 2018 to include securing the moderator and opening speaker, refining the agenda, preparing the evaluation forms, prepping the attendee packages, assisting with setup, drafting thank you letters to the speakers and panelists, etc.
- On April 18, 2018, attended City of Newport News Annual Reception to meet and mingle with City leaders and other community stakeholders and partners.
- On April 23 and May 29, 2018, facilitated the agency's Community Engagement Committee Meetings in which members discussed our participation in upcoming community functions.
- Attended the Peninsula Community Opioid Response (PCOR) Committee meeting on April 24, 2018.
- Attended the Joint EVMS and Hampton VA Medical Center Mental Health Summit on May 15, 2018 and facilitated the Working Group Breakout Session on Gathering Community Mental Health Resources.

❖ *Develop and expand advocacy and lobbying efforts with communities and government stakeholders.*

- Provided legislative advocacy updates at the April 16, 2018 Board Community Relations / Governmental Affairs committee meeting which included a discussion of the status of the State budget.
- Provided legislative advocacy updates at the May 21, 2018 Board Community Relations / Governmental Affairs committee meeting which included a discussion of the status of the State budget and planning for individual legislator meetings over the summer.
- Attended Newport News City Council Work Session on April 24, 2018 to support Judge Hoffmann and staff in their presentation on the Behavioral Health docket and proposed funding from the City.
- Attended the VACSB Public Policy Meetings in Richmond on April 26 and May 24, 2018.

❖ *Develop and expand business development activities.*

- Led a successful Give Local 757 Fundraising effort for the agency which surpassed our fundraising goal and raised close to \$10,000 of unrestricted funds with 200 total donations. Met all three of our overall goals for the campaign by:
 - i. Holding Give Local 757 Committee meetings weekly and guiding committee members in achieving tasks such as interviewing staff and clients, preparing videos for our social media page and profile on the Give Local 757 site, and managing our social media sites

- ii.* Setting up the employee competition, the Power of 10 and soliciting and assigning champions for each of the teams
 - iii.* Planning the May 8th Live Event which was very successful
 - iv.* Having the first Yappy Hour as the culminating event of the May 8th Live Event
 - v.* Preparing a potential donor list and assigning committee members to personally contact potential donors,
 - vi.* Soliciting area businesses to secure food donations and 15 gift certificates and gift cards to use as raffle giveaway prizes at the May 8th Live Event.
 - vii.* Preparing thank you letters for all donors to the campaign and to all business partners who donated food and raffle prizes.
 - viii.* Establishing the infrastructure to receive future donations from our partners, stakeholders and friends and also was able to build upon my marketing distribution list by adding the donors to our campaign.
 - ix.* Sending periodic emails to our partners, stakeholders, employees and board members to remind them of our campaign and share what the funds will be used for.
 - x.* Increasing the public's awareness of our agency and its programs and services through the posting of videos on our Facebook page and Give Local 757 website profile and through the program highlights that were shared at the Give Local 757 May 8th Live Event.
- On April 23, 2018, gave an update on the Give Local 757 campaign to the Management Team, introduced the Power of 10 Employee Fundraising competition, and asked for champions to volunteer to lead the 10 agency teams.
 - On April 24, 2018, met with May 8th Live Event and Employee Competitions task groups of the Give Local 757 Committee to plan the agenda and other logistics for the May 8th event to be held on campus and to discuss the Power of 10 employee teams and champions.
 - Provided update on our participation in the May 8th Give Local 757 campaign at the Board of Directors meeting held on April 26, 2018.
 - Attended several meetings with CSB staff regarding the Opioid Prevention Treatment & Recovery (STR-OPTR) Grant for 2018-2019. Participated in meetings on 4/4, 4/19, 4/24, 4/25, 4/27 and 5/17 to discuss the one-time funding we received and our proposal for additional funding.
 - Prepared and submitted grant request to DBHDS in response to the potential availability of funding from the STR-OPTR Grant for 2018-2019. Requested funding in the amount of approximately \$1.2 million to further expand our support of individuals who have an Opioid Addiction, and to sustain and expand the services implemented as a result of the one-time funding we recently received.
 - On April 30, 2018, attended meeting to discuss Residential Substance Abuse Treatment (RSAT) for Prisoners Program grant funding. Reviewed and edited the City of Hampton Sheriff's Office and the H-NNCSB application for a planning grant to enhance its substance use treatment and recovery support services offered to opioid incarcerated offenders as a means to reduce substance use relapse and to reduce overall jail recidivism.

Upcoming Events

- Peninsula Chamber of Commerce 2018 Leadership Summit – June 8, 2018
- 2018 Mental Health Symposium (Developing a Seamless System of Care) – June 14, 2018

QUALITY MANAGEMENT

Dr. Melanie Bond, Director

The Division of Quality Management and Corporate Compliance (QM) is comprised of eight (8) staff who carry out the tenets of the agency's Strategic Plan in all aspects of their work. The QM Division's progress towards select aspects of the larger plan are outlined below:

Strategic Objective #1: *To continue to develop the administrative systems and service array necessary to maintain and further the Hampton-Newport News Community Services Board's reputation as THE premier provider in the context of the changing Virginia's behavioral health system.*

- ❖ ***Strategic Initiative 1D: Initiate a formal process for change management within the agency.***
 - Members of the QM Team including the QAIM and QM Director met with the Director of ARTS, Financial Services and Psychosocial Rehabilitation Services leadership including the Director of Nursing and Adult Comprehensive Outpatient Services on April 5, 2018 to discuss a merger between the two Psycho-social programs, Bright Beginnings and Next Step. Both programs share the same license; however, Next Step has historically focused on individuals with a substance use background and Bright Beginnings focused on mental health. Leaders determined that the programs would best serve individuals, as well as benefit from a program budgeting perspective if they merged. Discussions included notifying the individuals served of the plans to merge, participants visiting the Bright Beginnings program where the merged program would be located and budget considerations. Members of this committee agreed to vet this proposal through the agency's Steering Committee on April 10, 2018 before moving forward.
 - Members of the Quality Management Team, including the QAIM and the Director of QM met with Southeastern Family Project leaders on April 9, 2018 to provide feedback in regards to their request to develop a step-down service. The QM Team would need to obtain guidance from licensing before proceeding with this request. On April 10, 2018, the Licensing Specialist (LS) provided some guidance on how to submit an application for this type of service modification. However, after some thought about state regulations that would guide this new services, the LS informed staff that she needed to discuss the details of the service with DBHDS Office of Licensure (OL) leadership and provide further guidance at a later date.
- ❖ ***Strategic Initiative 1F: Implement an agency wide Corporate Compliance and monitoring program to promote adaptability to the changing payer and regulatory environments.***
 - During the month of May members of the Quality Management Division participated in agency's The Triennial Licensing Review by the Department of Behavioral Health and Developmental Services (DBHDS) Office of Licensing (OL) which began on April 9, 2018. Licensing Specialist (LS), Gail Schreiner conducted 9 program reviews during the month of May. To date, the following programs received reviews: DD Case Management, DS

Community Based Services, DS Day Support (Creative Options), RCSU, RCSU Detox, Hampton Roads Clinic (Opioid Services), MH Outpatient Services, DS Supported Living Program and Case Management Services. The QM Division continues to spearhead the triennial licensing review by:

- Notifying Division and Executive Leadership upon the arrival of the Licensing Specialist for weekly reviews and exit conferences,
 - Providing licensing review updates, agency trends and new developments at the state level to Management and Executive Leadership Teams,
 - Providing technical assistance to programs with corrective action plans and
 - Completing and submitting licensing renewal and service modification provider requests. The current HNNCSB triennial license has an expiration date of July 1, 2018.
- The QAIM, along with the Director of Quality Management participated in the CARF Meeting with the Director of ARTS on April 4, 2018 in order to develop a plan of action to prepare for the upcoming CARF review. The QAIM forwarded a previously developed CARF Preparation table to the Director of ARTS in order to begin the process of gathering documents for the review. Although the CARF review will focus on Opioid Services, the review will also cover administrative areas to include Quality Management, Financial Services and Human Resources. The QAIM and Director of Quality Management will continue to provide leadership and guidance throughout the CARF Review process.
- The QM Division also participated in the Qlarant Review from April 16-18th. Qlarant, formerly Delmarva Foundation, is a DMAS contracted organization that conducts quality record reviews on Developmental Services. Two Quality Assurance Reviewers conducted record reviews and staff and consumer interviews for three days.
- The SEA LHRC met on April 17, 2018 and was presided over by Mr. Reginald Daye. Ms. Kastelan facilitated a training on *Participation in Decision Making and Consent* during the meeting. QM met with the committee in closed session to provide the LHRC with a quarterly review of the Behavioral Treatment Plan (BTP) for a consumer. The quarterly report included the clinical efficacy, overall continued clinical necessity, and the effectiveness of the BTP for the individual. The LHRC Committee Members subsequently approved the continued use of the BTP. The next SEA LHRC is scheduled for July 17, 2018.
- During the month of April, two capacity evaluations were completed, which warranted a recommendation for an AR assignment. AR appointment letters were subsequently drafted and provided to the Executive Director to review and sign. In addition, there was one Next Friend request that were presented before the LHRC on April 17, 2018, which were subsequently approved.
- ❖ ***Strategic Initiative 1G: Continue to invest in staff development resources to ensure the Hampton-Newport News Community Services Board retains its position as an employer of choice and center of excellence in providing behavioral healthcare services.***
- The Peer Recovery Specialist (PRC) was tasked with overseeing a \$15,000 OPT-R Grant to support individuals served with Opiate Use Disorders.

- The PRC coordinated the in-service workshop offered by Cynthia Elledge, Ph.D., Advance Directive Implementation Coordinator, UVA Institute of Law, Psychiatry and Public Policy, who presented on the Implementation of Advanced Directives to the agency Director's and Manager's during the April 2018 Management Team Meeting.

Strategic Objective #3: *To celebrate and communicate the Hampton-Newport News Community Services Board's performance and reputation as a center of excellence and center of influence, through ongoing engagement of the community we serve.*

❖ ***Strategic Initiative 3B:*** *Develop a culture at Hampton-Newport News Community Services Board, dedicated to positive outcomes for the individuals we serve, through the recognition of staff contributions to organizational success, as well as embracing our commitment to maintaining our reputation as a center of excellence, center of influence and employer of choice.*

- The Peer Recovery Specialist (PRC) received the National Association for Addiction Professionals (NAADAC) National Certification for Peer Recovery Support Specialist (NCPRSS).
- The Peer Staff participated in the H-NNCSB STOP (Steps Toward Opioid use Prevention) Opioid Symposium. The Peers comprised a panel to discuss recovery supports for individuals with opioid dependence. The panel was facilitated by the Peer Recovery Coordinator (PRC).
- The PRC presented at the May 2018 VACSB Conference on 'Top Ten Misconceptions about Peer Work'
- The PRC attended the PSI's Perinatal Mood Disorders: Components of Care Conference in Richmond on May 18th & 19th.
- The Peer staff traveled to Middle Peninsula to participate in a Region 5 Consumer Advisory Council Ethics Workshop. This workshop yielded 3 Continuing Education credits.
- The PRC and the Peer Staff at the SEFP attended the VOCAL 2018 'Recovery in Communities' Conference in Roanoke, VA.
- The PRC attended the VCU COBE Town Hall 'Research to Recovery' Pre-conference day event on Screening, Brief Interventions, and Referral to Treatment (SBIRT)/Motivational Interviewing.



MEETING OF THE BOARD OF DIRECTORS

**Thursday, May 24, 2018, 5:00 p.m.
CSB Campus Board Room, 2nd Floor**

- Present:** Mrs. Rogers, presiding; Mrs. Bethune-Hill, Mrs. Dahlen, Dr. Davidson, Councilman Gray, Jr., Mr. Morehouse, Mrs. Owens, Ms. Russell, Dr. Spencer, Mrs. Stewart, Mr. Supler, Mrs. Thomas, and Dr. Williams Hunt.
- Staff:** Mrs. Christian, Mrs. Barnes, Dr. Bond, Mrs. Booth, Ms. Cipriano, Mr. Cooper II, Mrs. Cunningham, Mr. Deisch, Mr. Dudley, Mr. Fauntleroy, Dr. Gill, Mrs. Hunt, Mrs. Hogge, Mr. Mack, Mrs. McCarthy, Ms. Newlon, Mr. Savage, Ms. Sheppard, Ms. Thompson, Mr. Witherspoon, and Ms. Mercado.
- Guest(s):** Miss Thailyn Moore, Mr. Roman Hopson.

CALL TO ORDER

Members of the Board of Directors for the Hampton-Newport News Community Services Board held their monthly Board of Directors Meeting on Thursday, May 24, 2018. Mrs. Wanda Rogers, Board Chair, called the meeting to order at 5:04 p.m. and welcomed Members, guests, and staff to the meeting.

REMARKS OF THE CHAIR

In preparation for FY19, Mrs. Rogers reminded attendees that Members of the Board of Directors and staff had been working diligently to complete Standing Board Committee tasks in their efforts to remain in compliance with the Board By-Laws and Polices of the Hampton-Newport News Community Services Board. Moreover, Members were informed that Board Action would need to be taken on a few of the completed tasks during the meeting along with an added Action Item which had not been available before the distribution of the May Board of Director Package. Members were instructed that the added Action Item had come as a result of a meeting held earlier in the week and would be provided by Members of the Budget, Finance and Audit Committee.

Included in her remarks, Mrs. Rogers announced the names of Members of the Board of Directors who had communicated their inability to attend the meeting due to scheduling conflicts or illness; these Members included: Mrs. Killebrew and Sheriff Roberts.

INTRODUCTION OF GUESTS

Mrs. Natale Christian, Executive Director, introduced Daphne Cunningham, PhD to Members of the Board of Directors as the new Deputy Executive Director who would be filling the position after almost a year of it being vacant. She advised Members that Dr. Cunningham's new position would be effective July 1st, and that Dr. Cunningham would be joining in on future Meetings of the Board of Directors.

BOARD MEMBER PRESENTATION

(Mentoring Services)

At Mrs. Christian's request, Mrs. Lisa Hogge, Director of Youth and Family Services, introduced Mr. Glenn Savage, Clinical Services Supervisor of the H-NNCSB Mentoring Services Program. In her introduction, Mrs. Hogge pointed out that she had known Mr. Savage for more than 30 years and that as a Supervisor of the Mentoring Services Program, he not only makes a difference in the lives of the individuals he works with, but also in the lives of individuals outside of the Program. She also stated that Mrs. Erica Booth was also a Supervisor in the Mentoring Program.

Mr. Savage began his presentation with an overview of the H-NNCSB Mentoring Services Program and introduced staff, program participants, and their family members who would also provide testimony about the services they have received. Mr. Savage communicated that in his 25+ years as an employee of the H-NNCSB, the Mentoring Services Program has been seen as one of the premier mentoring programs in the state, adding that he and his staff feel that although they provide the service, they also pride themselves on the things they do to help individuals throughout the community. He noted that the Mentor Services Program is a clinical, person-centered program where social skills and goals related to anger management, family conflict, and independent living are provided. Mr. Savage reported that Mentoring staff come from a wide range of different fields and backgrounds, which include community leaders, former professional and college football players, guidance counselors, probation and parole officers, and staff of the Dept. of Human Services. During the presentation, staff of the Mentoring Services Program and participants shared

heartfelt remarks about the impact the staff and program had made to improve their lives. Board Members applauded program staff and participants for the fine work and for sharing their experiences.

PUBLIC COMMENT

No additional Public Comment was received from Members of the audience during the Board of Directors Meeting held on Thursday, May 24, 2018.

ACTION ITEMS

A-1.

A Motion was made to accept the Minutes of the Board of Directors Meeting held on Thursday, April 26, 2018, as presented.

Action

There being no corrections or comments, the Minutes of the Board of Directors Meeting held on Thursday, April 26, 2018, were accepted as presented.

A-2.

Dr. Arva Davidson, Committee Chair, reported that in accordance with Notice provided to Members of the Board of Directors a few weeks ago by email, the Board please be advised that Members of the By-Laws Committee held a meeting on Thursday, May 10, 2018, at 4:30 p.m. in efforts to conclude their FY18 annual review process and seek Board approval of revisions made to the Board By-Laws and Policy Manual in compliance with Article X of the Board By-Laws. She instructed that Members of the Board would find a copy of the Notice and attachments, along with a Report of the By-Laws Committee meeting in their red folders.

Dr. Davidson included that as a result of their review earlier in the month, Members of the By-Laws Committee had two recommendations for which to seek Board Member approval. She continued that the Committee's first recommendation was with regard to changes made to the *Code of Virginia* by Members of the Virginia General Assembly during the FY17 Session. More specifically, Dr. Davidson provided that the word "intellectual" had been removed from the *Code* and replaced with the word or words "developmental" and/or "developmental disabilities". In that regard, she asked that Members be advised that while some areas included the word "disabilities", there were still some areas within the *Code of Virginia* that did not. To remedy this matter, it was reported that Members of the By-Laws Committee concurred that since the CSB had followed the use of exact verbiage in the past in portions of the Board By-Laws,

this practice should continue regarding the use or non-use of the word “disabilities”. Dr. Davidson confirmed that in the efforts of the Committee to comply with the *Code of Virginia*, these words had been revised throughout both the Board By-Laws and Board Policy Manual.

That being reported, Dr. Davidson announced that it was the recommendation of Members of the By-Laws Committee that Members of the Board of Directors approve revisions made to the Board By-Laws and Policy Manual in accordance with those changes made to the *Code of Virginia* following the FY17 Session of Members of the Virginia General Assembly.

Action

There being no discussion, the By-Laws Committee recommendation was unanimously approved by Members of the Hampton-Newport News Board of Directors.

A-2B.

In connection with the Annual Review of the Board By-Laws and Policy Manual, Dr. Davidson provided Members of the Board of Directors with the 2nd recommendation of the By-Laws Committee for consideration. She reported that in the Board By-Laws, under Article III – Membership, Section 6 (b), the sentence, “*Only current Members of the Board of Directors may serve as Committee Chairs*” was added at the end of the Section in efforts to clarify the duties of Non-Board Members serving as volunteers.

That being introduced, Dr. Davidson stated that it was the recommendation of Members of the By-Laws Committee that Members of the Board of Directors approve the revision adding the sentence, “*Only current Members of the Board of Directors may serve as Committee Chairs*”, to the end of Board By-Laws Article III – Membership, Section 6 (b).

Action

There being no discussion, the By-Laws Committee recommendation was unanimously approved by Members of the Hampton-Newport News Board of Directors.

A-3.

Mrs. Mary Stewart, Committee Chair, reported that Members of the Nomination and Selection Committee held a meeting on Thursday, May 17, 2018, at 4:00 p.m., in the CSB Campus Board Room to review Board Bank applications from the City of Hampton in efforts to fill upcoming Board vacancies. She continued that as reported to Members of the Board last month, Members of the Nomination and Selection Committee had five Members of the Board of Directors whose terms were scheduled to expire on June 30, 2018. She advised Members that to date, both Dr. Arva Davidson and Dr. Elva Williams Hunt had been reappointed by

Members of the Newport News City Council. Mrs. Stewart continued that these reappointments left the Committee with three vacancies to fill in the City of Hampton for the fiscal year; namely, the upcoming expired terms of Mrs. Wanda Rogers, Dr. Turner Spencer, and Councilman Jimmy Gray, Jr.

To that end, Mrs. Stewart announced that Members of the Nomination and Selection Committee, following staff information regarding Board Bank Applications received from the City of Hampton, concluded on the following names to recommend for Board approval: Mr. Steven Bond, Hampton Assistant City Manager; Mr. Chris Bowman, Retired Director of Operations for Eastern State Hospital; and Min. Steven Brown, Former H-NNCSB Board Member and Hampton City Council elect. It was further stated that while Members were aware that Board Member appointments were at the sole discretion of Members of Newport News City Council, it was the recommendation of Members of the Nomination and Selection Committee that Members of the Board of Directors approve submission of the names as previously noted to Members of the Hampton City Council for consideration and appointment to the Board of Directors for the Hampton-Newport News Community Services Board effective July 1, 2018.

Action

There being no discussion, the Nomination and Selection Committee recommendation to submit the names of Mr. Steven Bond, Mr. Chris Bowman, and Min. Steven Brown to the Hampton City Council for consideration and appointment to the Board of Directors for the Hampton-Newport News Community Services Board effective July 1, 2018, was unanimously approved.

A-4.

Mr. Thomas Morehouse, III, Interim Committee Chair, provided his Item for Action where he reported that Members of the Budget, Finance and Audit Committee had met earlier in the week on Monday, May 21, 2018, at 4:00 p.m. to receive a presentation regarding the Hampton-Newport News Community Services Board FY19 Proposed Budget from staff. He instructed that a copy of the FY19 Proposed Budget Presentation had been provided to Members of the Board in their red folders for their convenience. Mr. Morehouse continued that at the Budget, Finance and Audit Committee meeting, Ms. Denise Newlon, Chief Financial Officer, announced that while Members of the Virginia General Assembly had not yet confirmed a Budget for the next fiscal year, staff of the CSB had completed its FY19 Proposed Budget which requires formal approval by the Board of Directors. It was also shared that the CSB Annual Performance Contract will be submitted to Members of the Budget, Finance and Audit Committee once the Department of Behavioral Health and Developmental Services provided the agency with the document.

However, regarding the new proposed Budget, Members of the Committee were made abreast of the Principles, Environment, and Assumptions of the FY19 Proposed Budget along with Budget Highlights and Program Revenue which provided for declining operating margins based on regulatory and fee structure changes. Mr. Morehouse also shared a few highlights from the FY19 Proposed Budget which included a 2% staff Cost of Living (COLA) increase using the payroll lag of 2%; inclusion of Phase II of the Compensation Study which ensured all employees with 3 or more years of service were at the Evaluation Rate Salary based on study recommendations; a merger of the Next Step and Bright Beginnings Programs; and increased workforce development. He mentioned that Members of the Budget, Finance and Audit Committee also reviewed Program Revenue and Expenses by source where it was noted that while a majority of the budgeting expenses were for personnel, approximately 60% of the Proposed Budget is generated by fee revenue. Additionally, Members were advised of a reported decrease in the FY19 Proposed Budget due mostly to the transfer of Regional Funds for both the Regional Education Assessment Crisis Services Habilitation (REACH) Program and Regional Discharge Assistance Project (DAP) Services, which had been transferred to the Western Tidewater Community Services Board. An overall decrease in Medicaid fee revenue due to regulatory changes had also been noted.

Mr. Morehouse stated that following additional discussion regarding Trends and Challenges of the CSB and the Value of Added Services to both the Cities of Hampton and Newport News by the Hampton-Newport News Community Services Board, it was pointed out by staff that the FY19 Proposed Budget continued to maintain a high quality of community programs responsive to the communities within available funds; it continued to improve the financial health of the H-NNCSB; it recognized changes to service delivery models; and continued stewardship of public resources by providing effective and efficient services in a challenging financial environment.

That being reported, Mr. Morehouse announced that it was the recommendation of the Budget, Finance and Audit Committee that Members of the Board approve the FY19 Proposed Budget for the Hampton-Newport News Community Services Board.

Action

Following brief clarifying discussion by Members of the Board of Directors regarding the payroll lag and Compensation Study, the FY19 Proposed Budget for the Hampton-Newport News Community Services Board was approved unanimously.

A-5.

As mentioned earlier in the Meeting by Mrs. Rogers, the Hampton-Newport News CSB Board of Directors Meeting continued as Mr. Thomas Morehouse, III, provided Members of the Board with the added Action Item for their consideration. He reported that in addition to the FY19 Proposed Budget, Members of the Budget, Finance and Audit Committee at its meeting held on Monday, May 21, 2018, were asked by staff to consider a new rate for the Intermediate Care Facility (ICF) Day Support Program. Mr. Morehouse asked that Members be advised that the new ICF rate would mean an increase from \$75 per day to \$108 per day for services and is based on actual expenses in providing Developmental Day Support Services. It was inserted that following brief discussion during the Committee meeting, Members of the Budget, Finance and Audit Committee recommended that Members of the Board of Directors approve the new rate of \$108 per day for Developmental Day Support Services provided at the Hampton-Newport News Community Services Board.

Action

There being no discussion, Members of the Board of Directors, unanimously approved the Developmental Day Support Services new rate of \$108 per day for the Hampton-Newport News Community Services Board.

**BOARD STANDING
 COMMITTEE
 REPORTS**

**Nomination and
 Selection**

Following confirmation by Mrs. Rogers that both the Board By-Laws and Budget, Finance and Audit Committee concluded their Reports by way of the Action Items that were presented earlier that evening, Members of the Board of Directors received the Informational portion of the Nomination and Selection Committee Report from Mrs. Mary Stewart. She reiterated that Members of the Nomination and Selection Committee held a meeting on Thursday, May 17, 2018, at 4:00 p.m., and in addition to Membership efforts, Members of the Committee also completed the FY19 Proposed Slate of Officers for Board Member consideration. Mrs. Stewart announced that in connection with one of the Consideration Items that evening, she was pleased to present the FY19 Proposed Slate of Officers as recommended by Members of the Nomination and Selection Committee as follows:

Chair:	Mr. Thomas Morehouse, III;
Vice Chair:	Mrs. Venerria Thomas;
Treasurer:	Mr. Timothy Supler; and
Secretary:	Mrs. Beatrice Dahlen

Mrs. Stewart elaborated that Members of the Board of Directors are to be advised that if there were no further nominations received from Members of the Board of Directors for consideration to the FY19 Proposed Slate of Officers, Members of the Nomination and Selection Committee shall seek Board Member Action on the FY19 Proposed Slate of Officers, as presented, at the next Meeting of the Board of Directors scheduled on Thursday, June 21, 2018.

Furthermore, Mrs. Stewart stated that in compliance with the Board By-Laws, a copy of the “*Confidential Evaluation Report*” of Mrs. Natale Christian, Executive Director, would also be provided to Members of the Board of Directors for consideration and Board Member Action at the June Meeting of the Board.

Board Quality Management

Dr. Elva Williams Hunt, Committee Chair, reported that Members of the Board Quality Management Committee held a meeting on Monday, May 14, 2018, at 4:30 p.m., in the Campus Board Room, where they received staff reports with regard to CSB Audits, Quality Improvement Efforts, the Local Human Rights Committee, and Regional and State activities.

Briefly, Dr. Hunt communicated that the Committee meeting began with an update of recent audits and quality improvement efforts from Mrs. Alicia Gaston, Quality Improvement Manager, who advised Members of the Committee that the CSB had been 16 programs into its Triennial Licensing Review of medical records and program facilities, and had 7 more programs to complete. It was expressed that while the Licensing Review was going well, there were some clinical documentation challenges. In the area of quality improvement, it was shared that the Quality Management Team was determining how to better provide support with leadership and supervisor trainings. Members were informed that the Team was also reviewing training around the state to help grow and support the agency’s clinical documentation training process.

Dr. Hunt continued her report noting that Members of the Board Quality Management Committee also received a brief update from Mrs. Karen Matthews, Compliance and Standards Manager, on two Local Human Rights Committee meetings that were held since the last meeting of the Committee. Mrs. Matthews also provided Members of the Committee with specific information regarding quarterly updates, the nature of items that require Local Human Rights Committee permissions, and other items of importance. Members of the Committee were advised that the next meeting of the Local Human Rights Committee was scheduled for Tuesday, July 17, 2018, at 3:00 p.m.

Regarding Regional and State Activities, Members of the Committee were informed that Mrs. Challis Smith, the Department's Developmental Disabilities Director, had been providing statewide consultation with Developmental Disability Teams to address concerns with reported data. More importantly, it was also shared that Mrs. Smith visited the Hampton-Newport News Community Services Board and met with staff of the Developmental Services, Quality Management, and Information Technology divisions for review. Dr. Bond reported to the Committee that this was a very helpful and beneficial review and that staff gained a better understanding of state requirements and proper coding for data reporting purposes.

Dr. Hunt added that Members of the Board Quality Management Committee also briefly discussed other matters of importance which included the opioid epidemic, STEP VA, and aspects of the Dept. of Justice Settlement Agreement. They scheduled their next quarterly meeting for Monday, September 10, 2018, at 4:00 p.m.

**Community
 Relations /
 Governmental
 Affairs**

Mrs. Beatrice Dahlen, Committee Chair, provided her report noting that Members of the Community Relations / Governmental Affairs Committee met on Monday, May 21, 2018, at 4:30 p.m., in the Campus Board Room. She stated that at the meeting, Members received updates from staff regarding the State Budget, Board Member Advocacy, STEP Virginia, and an update from the National Alliance for Mental Illness (NAMI).

Mrs. Dahlen added that Mrs. Sherry Hunt, Communication and Business Development Director, provided Members of the Committee with an update on the status of the State Budget. She reported that while the House had completed their portion of the budget, the Senate is a hard sale to Medicaid Expansion and that this is delaying the completion of the State Budget. Following Committee discussion regarding Federal, State, and Local funding possibilities of Medicaid Expansion and how it may affect funding for the CSB, it was pointed out that a change to Medicaid Expansion in the Commonwealth of Virginia would help individuals who are unable to afford health insurance. Moreover, Members were advised that approximately 83% of Virginians support Medicaid Expansion in the Commonwealth. Mrs. Dahlen advised that Members of the Board of Directors were copied on an email from Delegate Marcia Price which provided extensive information on the State Budget, and that this information was forwarded to Board Members via email for their convenience.

Mrs. Dahlen shared that Members and staff also discussed Board Member advocacy as it related to individual meetings with Local Legislators in accordance with the Committee's Political Engagement Calendar. After lengthy discussion regarding Regional Services, the CSB's recent allocation of opioid funding, vacancies, and STEP VA, Members of the Board were encouraged to reach out to Local Legislators in support of both Medicaid Expansion and additional opioid funding for the CSB. Staff noted that the recent allocation from the Dept. of Behavioral Health and Developmental Services was very small and specifically earmarked for Medication Assisted Treatment.

In the area of Board Member events, Mrs. Dahlen reported that comments were made regarding how lovely and heartfelt the Annual Employee Recognition, 2018 Hall of Fame, and Patty L. Gilbertson Awards Ceremony turned out. She pointed out that Members were also informed of the upcoming Juvenile Drug Treatment Court Graduation Ceremony which Members of the Committee were encouraged to attend. Mrs. Dahlen continued that as the Community Relations / Governmental Affairs Committee meeting came to a close, Members were asked to begin thinking of a date between August 5th and August 17th for the Annual Board Retreat this year; and it was reported that the Nomination Committee of the National Alliance on Mental Illness (NAMI) had scheduled its Executive Director Elections on the 1st Monday in June.

In closing on her report, Mrs. Dahlen asked that Members of the Board of Directors be advised that the next meeting of the Members of the Community Relations / Governmental Affairs Committee had been scheduled for Monday, June 18, 2018, at 4:30 p.m. in the CSB Campus Board Room.

CONSIDERATION ITEMS

Members of the Board of Directors were reminded by Mrs. Rogers of the two items they had to consider that were provided in their May Board Package; namely, the FY19 Proposed Slate of Officers and an invitation to the 16th Annual Graduation Ceremony of the Newport News Juvenile Drug Treatment Court. She confirmed that the latter the event was scheduled for Wednesday, June 13th, at City Center at Oyster Point in Newport News. Mrs. Rogers also advised Members that formal invitations to the event had been provided for them in their red folders, and asked that available Members provide Ms. Mercado with their confirmations as soon as possible as the date to R.S.V.P. was on Friday, May 25th.

INFORMATION ITEMS

Along with other Information Items provided in the May Board of Directors Package, Mrs. Christian provided the following additional items of interest to Members of the Board of Directors for the Hampton-Newport News Community Services Board:

2018 Hall of Fame Photos

Mrs. Christian opened her informational segment by sharing a photo album of pictures from the recent Annual Employee Recognition, 2018 Hall of Fame, and Patty L. Gilbertson Awards Ceremony which was held on May 16, 2018, at the Marriott in City Center in Newport News. Members of Board were asked to let staff know if they were interested in a copy of any of the photos in the album.

FY19 Board of Director Retreat

In connection with the information in the speech provided by Mrs. Dahlen from Members of the Community Relations / Governmental Affairs Committee with regard a confirmed dates to host the FY19 Board of Director Retreat, Mrs. Christian encouraged Members of the Board to also provide staff with some ideas on topics of interest they would like to cover by email or by directly calling Ms. Gloria Mercado, Manager, Office of the Executive Director.

“Give Local 757” Campaign

Mrs. Christian congratulated Mrs. Sherry Hunt and her team on the success of the “Give Local 757” event which made the Top 10 List. Mrs. Hunt provided Members of the Board of Directors with an update on the event. She reported that the “Give Local 757” event was a huge success, and that the H-NNCSB nearly doubled its goal while meeting all three of its objectives; namely, to raise money for the CSB, increase awareness of the agency, and to have fun while doing it. More specifically, Mrs. Hunt reported that staff aggressively marketed the event leading up to the campaign date with a Facebook page where videos were provided of CSB programs. She added that email messages were also sent out to individuals along with a live event which was very, very successful. Mrs. Hunt continued that the live event was held on the day of the Campaign, May 8th, which was kicked off by Mrs. Wanda Rogers, Mrs. Natale Christian, and Mr. Joe Hudson. She advised that every hour a CSB program provided information on its program, and pointed out that there were also Donation Stations set up along with a screen which showed the increase of donations. Members were also informed that a Selfie-Station was set up, that staff held a “Yappy Hour” for those with pets, and that staff had fun.

Mrs. Hunt announced that the CSB met its \$5,000 goal half way through the day with a total of \$9,457 in donations by the end of the event which was really exciting to see. She added that staff were really pleased because not only did they

almost double the goal, the CSB also won the award for the Most New Donors and made the Top 10 List for the number of donations received. Mrs. Hunt directed that if there were any Members of the Board who did not get the opportunity to participate, they were still able to do so.

Virginia State Budget

Mrs. Hunt provided Members of the Board of Directors with the brief history and update of the Virginia State Budget. She advised that Delegates Chris Jones and Emmett Hanger came up with and presented a plan that was a compromise and will become the Senate Plan, if necessary. However, the Senate is scheduled to meet one more time on May 29, 2018, regarding the budget. Moreover, Mrs. Hunt mentioned that the presented Plan is a Medicaid Expansion Plan with a work requirement where there are some exemptions under the Plan for children, Seriously Mental Ill (SMI), pregnant women, individuals in SNAP, and other provisions. In response to a Board Member questions, she replied that the Plan will require individuals to have work readiness and look at volunteerism.

Mrs. Hunt continued that as a CSB, the new Budget would provide an offset because it is believed that CSBs would be getting Medicaid funding, so State General Grant Funding will be decreased. There should also be Same Day Access Services rolling out along with Primary Care Screenings, along with additional funding for Outpatient and Detoxification services. Members were informed that Delegate Emmett is predicting a budget by June 5th.

Following additional questions regarding Medicaid Expansion, high unemployment rates, and urban vs rural provisions, it was pointed out that while Members of the Senate have been in heavy negotiations, Members of the Board and staff were again encouraged to communicate with their Legislators regarding this matter.

PROGRAM HIGHLIGHTS

Mrs. Rogers informed Members of the Board that Directors of the Clinical Division had provided them with up-to-date information detailing CSB activities. While there was no addition information to add from Division Directors, a Member of the Board chimed in her appreciation in getting Program Highlights because of the types of CSB information it provided.

Board of Directors Meeting
May 24, 2018
Page 13

**CLOSING
REMARKS**

Mrs. Rogers asked that Members of the Board of Directors take time to review the Board Planning Calendars and used the opportunity to wish everyone a wonderful and safe Memorial Day Weekend where they should have a ball doing lots of fun things.

ADJOURNMENT

There being no additional business to conduct or comments to be made, Members of the Hampton-Newport News Community Services Board adjourned their meeting at 6:26 p.m.

Mrs. Wanda Rogers
Chair

Mrs. Beatrice Dahlen
Secretary

Submitted by GMercado

FY18 Monthly Planner

June 2018

01	9:30 am	VACSB Leadership Team Conference Call
04	9:00 am	HPR-V Executive Directors Regional Leadership Team
05	9:30 am	DBHDS Office of Licensing
05	11:30 am	Executive Leadership Team
06	4:30 pm	Strategic Planning Committee
07	12:00 pm	H-NNCSB Physicians Meeting
07	1:00 pm	H-NNCSB / BB&T / Anthem Review
12	11:30 am	Executive Leadership Team
12	1:00 pm	Steering Committee Meeting
13	4:00 pm	Newport News Juvenile Drug Treatment Court Graduation
14	9:00 am	Commonwealth Annual Mental Health Symposium, Richmond
18	4:00 pm	Budget, Finance and Audit Committee
18	4:30 pm	Community Relations / Governmental Affairs
19	11:30 am	Executive Leadership Team
21	5:00 pm	CSB Board of Directors
22	11:30 am	Consumer Family Member Advocacy Council
25	9:00 am	H-NNCSB Management Team
28	12:00 pm	NN Youth and Gang Violence Steering Committee
28	2:00 pm	Hampton CMPT